

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, July 26, 2004– 5:30 p.m.
Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:45 p.m. on 26 July 2004 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven	Center District Representative
Arthur Nash	Marshall District Representative
Willis P. Risdon	Citizen at Large
Raymond E. Graham	Fauquier County Board of Supervisors
	Cedar Run District
Charles M. Medvitz	Scott District Representative

County Staff:

Tony Hooper	Deputy County Administrator
Billy Jenkins	Operations and Support Services
Michael Anderson	Airport Manager
Chrissy Kirby	Executive Assistant, County Administration

Staff:

Ron Gatewood	Midland Development Corporation
Michael C. DuBeau	Campbell and Paris Engineers

Absent:

Dennis Hunsberger	Citizen at Large
Perry Benshoof	Lee District Representative
Bob Newman	Airport Tenant/Owner
Sparky Lewis	Town of Warrenton
Rick Gerhardt	Cedar Run District Representative

Visitors:

Dave Fields	Owner/Operator
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2. Adoption of the Agenda:

Raymond Graham moved and Arthur Nash seconded a motion to adopt the July 26, 2004 meeting agenda. The motion carried unanimously.

3. Citizens' Time:

No one spoke.

4. Adoption of the Minutes:

Arthur Nash moved and Willis Risdon seconded a motion to adopt the June 28, 2004 meeting minutes. The motion was carried unanimously, with Raymond Graham and Chuck Medvitz abstaining due to their absence during the June 28, 2004 Committee meeting.

5. Update from Airport Manager:

Mike Anderson reported that we currently have eleven (11) persons on the hangar wait list. Mr. Anderson stated that "the County would have no problem filling a new hangar unit."

Mr. Anderson recently had a visit with representatives from the Department of Agriculture regarding problems with wildlife, fox, and turkeys. The suggestions from the Department of Agriculture were to possibly trap the wildlife, and that the County should also obtain a kill permit for the occasional deer that cannot be controlled by other means.

Mr. Anderson continues to work with Joe Delia, Federal Aviation Administration, and Tony Cox, Virginia Department of Aviation, on the Airport Security Program.

Recently, Mr. Anderson received a telephone call from the Federal Aviation Administration regarding the approach to RW14 and the elevations. The FAA representative was put into contact with Campbell and Paris Engineers to obtain further information.

Mr. Anderson reviewed some of the items that had been previously discussed at Committee meetings, they are as follows:

Self-Serve Fuel Station:

Mr. Anderson stated that, through the new FBO RFP, it may be possible to address the self-serve fuel station. Mr. Gatewood questioned if the self-serve fuel station was in the current site prep. Mr. Anderson will contact Chad Carper, Campbell and Paris Engineers, to obtain requested information.

Archeological Site:

Mr. Gatewood stated that there needed to be a determination regarding the possible Archeological Site located at the Airport, near the rotating beacon. Mr. Gatewood further suggested that it would be necessary to determine if this area was indeed an Archeological site so that the area would not be disturbed in any future development at the Airport. Mr. Hooper indicated that he believed the Airport Master Plan avoids this area and that no further action is required at this time.

Playground:

Mr. Gatewood indicated that he has been approached by both Board members and citizens regarding the installation of a playground at the Airport for general use. Mr. Hooper stated that this would be an issue for the Department of Parks and Recreation to address, as there were already playground facilities within close proximity to the Airport. Mr. Graham indicated that all possibilities should be explored.

Mr. Anderson reported that the sewer line was at 99% complete, with the exception of Midland Asphalt. Mr. Anderson stated the system should be complete mid-August 2004. Drip lines will be installed within the next two weeks. Questions arose about the timeline for running the lines across the ramp. Mr. Anderson stated that it would be two days for construction across the ramp and that he would coordinate this activity.

Mr. Gatewood stated that during the last two Airport Committee meetings there were discussions of meeting with the Federal Aviation Administration and the Virginia Department of Aviation regarding the glidescope and localizer. Mr. Anderson has spoken with both agencies and the localizer is slated for FY06. Mr. Hooper further stated that the Virginia Department of Aviation is currently soliciting new engineers and the process may be longer than expected; however, there would be no loss of funds for the localizer.

6. Update – Campbell and Paris:

Mike DuBeau stated that Phase I is complete and there had been a final walkthrough resulting in a minor punchlist of items for completion or correction. Mr. DuBeau indicated that Phase II of the runway program has been delayed due to a concrete quality issue. Mr. DuBeau continues to work with representatives from Vulcan, who is the supplier, to resolve these issues. At the present time, the project is running approximately 3-4 weeks behind schedule. Completion timeline is around December 2004, pending no further delays.

Mr. Graham questioned about the costs incurred while resolving the concrete quality issue. Mr. DuBeau stated that there is no cost to the County. Vulcan is taking care of additional costs.

Mr. DuBeau stated that Schedule I was at 5% under budget. Mr. DuBeau further indicated that there will be \$1000/day penalty for Schedule II liquidated damages for everyday over the contract timeline.

7. Update – Tony Hooper:

Mr. Hooper reported that Phase III bidding is ready to begin. Mr. Hooper has requested that Mr. Carper, Campbell and Paris Engineers, release the specifications on t-hangar.

Mr. Hooper stated that the FBO RFP bids would be released on or around August 1, 2004. The RFP review subcommittee will present bids to the full Committee in September 2004, and a recommendation to the Board of Supervisors for consideration at their October 2004 meeting.

8. Roundtable:

Dave Fields requested if there would be a ribbon cutting at the time of completion of the Runway phase of the project. Mr. Hooper stated it would be best to await completion of Phase III, which is approximately summer 2005.

Mr. Van Luven stated that Mr. Fields should continue to work with Mr. Gatewood in preparation for a grand opening celebration.

The committee decided that due to the Annual Virginia Department of Aviation Conference, there will be no August 2004 Airport Committee Meeting. Mr. Van Luven requested that both the Finance and Operations Subcommittee meet before the 15th of September.

The next meeting of the Airport Committee will be September 27, 2004 @ 5:30 p.m. in the conference room at the Warrenton-Fauquier Airport.

With no further business Willis Risdon moved and Raymond Graham seconded the motion that the meeting be adjourned at 6:27 p.m.